# Title of the paper

Name of author 1

Affiliation, City, Country, e-mail

Name of author 2

Affiliation, City, Country, e-mail

Name of author n

Affiliation, City, Country, e-mail

SUMMARY: Summary

summary 2 (Optional) - Authors may include to their discretion a second summary in another language

KEY-WORDS: maximum of five

Chapter

Write your text here

Sub-chapter level 1

Write your text here

Sub-chapter level 2

Write your text here

Sub-chapter level 3

Write your text here

ATENTION: please read carefully the following instructions, print them for later consult and erase them in this document from this paragraph onwards. **The black text above will be the template for your text**. **Write over it**.

# Instructions for the preparation of papers to the International Conference Glazed Ceramics in Cultural Heritage “GlazeArt 2018”

Introduction

These instructions explain how you should write your paper in order to submit it in digital format to the International Conference Glazed Ceramics in Cultural Heritage “GlazeArt2018”. It is important to respect these instructions in order to have your paper printed in the Conference proceedings.

For your commodity, please use the first page above as the lay-out of your paper. It contains the basic format and styles definitions to be followed.

rules and recommendations

The maximum length of the paper is 20 pages.

The written area should be 130 x 195 mm which is the size used here for these instructions. Only the authorized fonts can be used.

Fonts

Authorised fonts are: Arial (title, chapters and sub-chapters) and Times New Roman (for all the body text).

The text styles are already defined in the present template, in the first page above. Please do not modify them in your document.

In principle, the template includes everything that you will need. However, please note the styles as follows:

# Heading 1; Lisbon\_title style for the paper title

lisbon \_author style for the name(s) of the author(s)

lisbon \_infoauthor style for the information relative to the authors

lisbon \_summary style for the summary and key-words

lisbon \_chapter style for the chapters titles

lisbon \_subchapter1 style for the sub-chapter level 1

lisbon \_subchapter2 style for the sub-chapter level 2

lisbon \_subchapter3 style for the sub-chapter level 3

lisbon \_paragraph general style for the text

lisbon \_references general style for the references and endnotes

The styles do not include automatic numbering for the chapters and sub-chapters. It is up to you to number them as you see fit.

In case you need special styling options (e.g. spot underlining, bold, italics, etc.) please format them directly on the text. Do not create new styles, since they cannot be kept in the final printing.

Citations and notes

Citations should be used in the text or listed as endnotes. Footnotes are not permitted. Endnotes can be listed together with bibliographic references. All the references should appear together in a single list at the end of the paper.

Figures and tables

Figures and tables shall respect the text layout (130 x 195 mm). For pictures, please use a printing resolution (300 dpi minimum).

Bibliographic references

For the bibliographic references, please use the following format:

In the text refer them by a sequential numbering in exponent1 or between squared brackets [1]. Should you wish to name the reference, please use the name of the first author followed by the sequential numbering. At the end, list them by number.

For books:

1 Last name, First name - *Title in italics*. No. of edition. Editor, location, date.

For journal articles:

2 Last name, First name - *Title in italics*. Name of the Journal, Volume, date, pages.

For conference articles:

3 Last name, First name - *Title in italics*. In Proc. Name of the Conference, editor, place, date, pages.

Submission of papers

Your paper should be submitted as a MSWord file before July 15th 2018.

Please name the file of your paper as follows:

GlazeArt\_author\_name.docx (example: GlazeArt\_john\_smith.docx)

Do not use spaces or special characters in the file name.

Papers shall be sent by e-mail both to:

azulejos\_Sc@lnec.pt

AzulejosConference@gmail.com

Or in a CD-ROM by mail to:

Int. Conference GlazeArt2018

LNEC - Av. Brasil, 101

1700-066 Lisbon

Portugal

Large files may also be sent through ftp protocols. Please ask directly the organization, should you need to use this way.

IMPORTANT:

**If not sent before, please send your registration form together with the paper. The registration must be paid by September 16 to have papers included in the Conference proceedings.**